



## **Creative Ageing Network (CAN) Terms of Reference 2023**

***The Creative Ageing Network (CAN) exists to champion the benefits of creativity by sharing learning and expertise***

The CAN is a group for people with lived experience of participating in creative ageing activities who want to spread the word about the huge benefits that creativity can bring in later life.

The following terms of reference for the CAN is a living document and will be updated as new ideas and developments emerge.

- The CAN will meet every 2 months on the second Wednesday of each month 2 - 3.30pm.
- CAN meetings will be online with occasional opportunities to meet in person. We will aim to meet in person at least once a year.
- CAN meetings will be 1.5hrs long.
- CAN members/groups will take it in turns to chair meetings and set the agenda (with support from admin).

- The CAN will retain an informal structure and style.
- CAN will include guest speakers and creative activities at some meetings.
- New members will be invited to join but will be part of an existing creative ageing group.
- Numbers from each creative group represented at the CAN will be ideally capped at 4.
- We want to make the CAN as accessible as possible and will endeavour to implement suggestions from CAN members as to how we can best achieve this (for example using large font).
- To ensure that the CAN group is accessible to all we would like to offer remuneration for attendance at meetings for those who find this useful – CAN members can apply for a £20 voucher for a supermarket (Sainsburys or Tesco) per meeting attended. To apply for a voucher please email [helenfountain@ageukoxfordshire.org.uk](mailto:helenfountain@ageukoxfordshire.org.uk) stating which meeting you are claiming for and choice of voucher. (NB this offer will exist whilst funding is available).
- CAN has adopted the **Equity Safe Space Statement** as follows:

**Every single one of us working on this project is entitled to work in a safe space: a space free of fear, a space free of bullying & harassment of any kind. We will work together honouring our differences & celebrating the gifts we each bring to the table. We will treat one another with politeness & respect at all times &, if we are subjected to or witness bullying & harassment, we will speak out knowing that our voices will be heard & we will be taken seriously. Together we can create a safe space.**

*This Safe Space Statement is copyrighted to Equity, the Trade Union for the performing arts and entertainment industries.*